



**EXECUTIVE ORDER NO. PCG-31
SERIES OF 2022**

**AN EXECUTIVE ORDER CREATING THE CITY ASSETS REGULATORY COMMITTEE, AND
PRESCRIBING ITS MEMBER LIST AND DUTIES AND RESPONSIBILITIES THEREOF.**

WHEREAS, in Section 17 of the Local Government Code, it is stated that local government units shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions currently vested upon them. They shall also discharge the functions and responsibilities of national agencies and offices devolved to them pursuant to this Code. Local government units shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provision of the basic services and facilities enumerated herein. *Further*, Section 17(i) states that, to ensure the active participation of the private sector in local governance, local government units may, by ordinance, sell, lease, encumber, or otherwise dispose of public economic enterprises owned by them in their proprietary capacity, wherein costs may also be charged for the delivery of basic services or facilities.

WHEREAS, the City Government of Pasig owns various real properties which are utilized as assets in different capacities, as revenue-generating enterprises, as spaces for use or rent to the public, and as facilities for the delivery of basic government services. *Further*, some are currently being used while others remain unused or underutilized.

WHEREAS, there is an urgent need for a committee to manage these City-owned real properties/ assets, and identify their possible uses by both the City as well as the constituency, in a way that fully maximizes the unique potential inherent in each, while promoting transparency and accountability.

NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO, City Mayor of Pasig, by virtue of the powers vested in me by law, do hereby ordain the following:

SECTION 1. PURPOSE. – The purpose of this Order is to institutionalize the Committee which will streamline the process for the regulation, rent, use, and monitoring of all City-owned assets, and designate the responsible officers of the City Government of Pasig which will review applications for the use and rental, prepare the necessary legal forms including but not limited to the contracts, etc., and monitor compliance with the stipulations between the parties.

SECTION 2. COMPOSITION OF THE COMMITTEE. – The Committee shall be composed of the following:

Chairperson	:	City Administrator OFFICE OF THE CITY ADMINISTRATOR
Vice-Chairperson	:	OIC PASIG CITY LOCAL ECONOMIC AND INVESTMENT OFFICE
Secretariat	:	Division Head, Asset Management Division OFFICE OF GENERAL SERVICES
Members:	:	Representative ENGINEERING DEPARTMENT Representative TREASURY DEPARTMENT



Representative
CITY PLANNING AND DEVELOPMENT OFFICE

Representative
CITY ASSESSOR'S OFFICE

Additional members may be designated as seen fit by the Chairperson, including those depending on pre-existing institutional arrangements with the City Government of Pasig, including the department/office/unit in charge of the service e.g., the Market Administration Office, the Cultural Affairs and Tourism Office, etc.

SECTION 3. COMMITTEE GENERAL FUNCTIONS AND RESPONSIBILITIES. – The Committee shall have the following functions and responsibilities:

- (a) Prepare a complete inventory of all City-owned real assets, including any existing rates and other charges under relevant statute such as the Pasig City Revenue Code of 2017 and its amendments;
- (b) Review the rationale for fees and user charges imposed by the City Government of Pasig and the methodology for the determination of the fee schedule or rates. *Further;* based on this review, propose an updated schedule of fees and rates for recommendation to the Sangguniang Panlungsod whenever necessary;
- (c) Exercise oversight functions with the application and selection process, and the monitoring/management of each successful applicant/bidder, to ensure that the latter is apprised with his or her responsibilities to the City Government of Pasig, including limitations to use and the payment of rental fees and charges; and
- (d) Prepare reports of active and inactive City-owned real assets quarterly, or sooner at the directive of the City Mayor, including the database of the current third party renting or using the asset.

SECTION 4. SEPARABILITY CLAUSE. – If any clause, provision, paragraph or part thereof shall be declared unconstitutional or invalid, such judgment shall not affect, invalidate or impair any other part hereof but such judgment shall be merely confined to the clause, provision, paragraph or part directly involved in the controversy in which such judgment has been rendered.

SECTION 5. EFFECTIVITY. - This order shall take effect immediately.

DONE this 25th day of August 2022 at the City of Pasig, Metro Manila.


VICTOR MA. REGIS N. SOTTO
City Mayor

